

**ST. AUGUSTINE UNIVERSITY OF TANZANIA**

P.O Box 307, Mwanza, Tanzania

Tel: 028 29 81186, 028 29 81187, Fax: 028 29 81185,

Email: [postgraduatestudies@saut.ac.tz](mailto:postgraduatestudies@saut.ac.tz) Website: [www.saut.ac.tz](http://www.saut.ac.tz)

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**DIRECTORATE OF POSTGRADUTE STUDIES  
ADMISSION FORM - SAUT/PG/1  
ACADEMIC YEAR 2018/2019**

**a. Personal Details (IN BLOCK LETTERS)**

Name: \_\_\_\_\_

Date and Birthplace: \_\_\_\_\_

Nationality: \_\_\_\_\_

Marital status: \_\_\_\_\_

Current address: \_\_\_\_\_

Phone (s): \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email:- \_\_\_\_\_

**b. Sponsorship Details**

Name of sponsor: \_\_\_\_\_

Address of sponsor: \_\_\_\_\_

Phone (s): \_\_\_\_\_ Cell phone: \_\_\_\_\_

Email:- \_\_\_\_\_

**c. Qualifications (Please enclose transcripts of your results)**

ALL SEC. SCHOOLS ATTENDED	LOCATION	DATES FROM(MO/YR)	TO (MO/YR)	CERT.INDEX NO

Degree/Diploma	Institution	Date of Study	Division/Grading

**d. Indicate the Postgraduate Programme for which you are applying and the preferable Campus**

**MWANZA CAMPUS**

- 1) [ ] PHD in Law
- 2) [ ] Master of Arts in Mass Communications (MAMC)
- 3) [ ] Master of Arts in Sociology (MASO)
- 4) [ ] Master of Arts in Economics (MAEC)
- 5) [ ] Master of Education Management and Planning (MEMP)
- 6) [ ] Master of Higher Education Management and Development (MEMD)
- 7) [ ] Master of Arts in History (MAH)
- 8) [ ] Master of Arts in Linguistics (MAL)
- 9) [ ] Master of Laws (LLM)
- 10) [ ] Master of Business Administration (MBA)
- 11) [ ] Postgraduate Diploma in Finance (PGDF)
- 12) [ ] Postgraduate Diploma in Accountancy (PGDA)

**e. Check list.** The following are prerequisites for this application:

- (i) Two passport size photographs not older than three months from the date they were taken.
- (ii) Copies of all Educational Certificates, Academic Transcripts, Birth Certificate, Curriculum Vitae (CV) and relevant testimonials,
- (iii) A medical certificate from a recognized medical practitioner
- (iv) An endorsement and/or letter from the sponsor/employer or guardian confirming his/her readiness to sponsor the applicant.
- (v) Employed candidates must have a release letter from their employers.
- (vi) **For PHD candidate should submit;**
  - a. Two or three pages description of personal research interests, previous teaching, research experience and career interests.
  - b. A concept paper of 10-20 pages in the proposed area of thesis specialization which demonstrate mature understanding of research topic, theory and knowledge of the current state of research in the candidate's area of interest.
- (vii) Your non- refundable application fee of Tshs. **25,000** for Tanzanian applicants OR 25 USD for non Tanzanian applicants payable to **SAUT Account No: 015101001461 NBC Mwanza Branch for Tanzanian shillings and 015105000270 for US Dollar. Enclose original pay-in-slip in your application form.**

**i. Statement of authenticity**

I hereby declare that all the information supplied is true, and no attempt has been made to mislead the University's admissions office. Should any cheating discovered after admission the University reserve the right to nullify the admission.

**Date** \_\_\_\_\_ **Signature** \_\_\_\_\_

# ST. AUGUSTINE UNIVERSITY OF TANZANIA



## DIRECTORATE OF POSTGRADUTE STUDIES REFEREE FORM - SAUT/PG/2

Each applicant is asked, after completing section A below, to hand or sends a copy of this application form to each of the two persons who have agreed to act as referees.

### Section A (i): To be completed by the candidate

Name of Candidate:	
Prospective Programme	<p style="text-align: center;"><b>MWANZA CAMPUS</b></p> <ol style="list-style-type: none"><li>1. [ ] PHD in Law</li><li>2. [ ] Master of Arts in Mass Communications (MAMC)</li><li>3. [ ] Master of Arts in Sociology (MASO)</li><li>4. [ ] Master of Arts in Economics (MAEC)</li><li>5. [ ] Master of Education Management and Planning (MEMP)</li><li>6. [ ] Master of Higher Education Management and Development (MEMD)</li><li>7. [ ] Master of Arts in History</li><li>8. [ ] Master of Arts in Linguistics (MAL)</li><li>9. [ ] Master of Laws (LLM)</li><li>10. [ ] Master of Business Administration (MBA)</li><li>11. [ ] Postgraduate Diploma in Finance (PGDF)</li><li>12. [ ] Postgraduate Diploma in Accountancy (PGDA)</li></ol>

**Section B (i): To be completed by 1<sup>st</sup> referee**

The above named person is applying to undertake postgraduate studies at this University and has named you as a referee. The University would be grateful if you would supply information that would help us assess the candidate's suitability for the programme. **Whatever information you offer shall be treated in strict confidence.**

Name of Referee	.....
Contacts of the First Referee	<p><b>Position:</b> _____</p> <p><b>Address:</b> _____</p> <p><b>Phone(s):</b> _____</p> <p><b>Email:</b> _____</p> <p><b>Signature/seal:</b> _____</p> <p><b>Date:</b> _____</p>

**Section C (i). To be completed by 1<sup>st</sup> referee**

1. **How long have you known the candidate?** (Check where appropriate)

- a. One year
- b. Two years
- c. Three years
- d. More than four years

2. **In what capacity have you known the candidate?** (Check where appropriate)

- a. Lecturer
- b. Head of Department
- c. Faculty Dean
- d. Professional Colleague

3. **Please evaluate the applicant with respect to each of the following attributes: -**

<b>Attribute</b>	<b>Excellent</b>	<b>Very Good</b>	<b>Good</b>	<b>Average</b>	<b>Poor</b>
<b>Academic Capacity</b>					
<b>Command of Spoken English</b>					
<b>English Writing Skills</b>					
<b>Resourcefulness</b>					

4. **What is your opinion of the candidate's suitability for the programme**

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Send the completed referees forms by post or by hand to the:

Director of Postgraduate Studies  
St. Augustine University of Tanzania  
P.O. Box 307  
Mwanza  
**Please DO NOT SEND BY FAX**

# ST. AUGUSTINE UNIVERSITY OF TANZANIA



## DIRECTORATE OF POSTGRADUTE STUDIES REFEREE FORM - SAUT/PG/2

Each applicant is asked, after completing section A below, to hand or send a copy of this application form to each of the two persons who have agreed to act as referees.

### Section A (i): To be completed by the candidate

Name of Candidate:

### MWANZA CAMPUS

Prospective Programme

1.  PHD in Law
2.  Master of Arts in Mass Communications (MAMC)
3.  Master of Arts in Sociology (MASO)
4.  Master of Arts in Economics (MAEC)
5.  Master of Arts in Education Management and Planning (MEMP)
6.  Master of Arts in Higher Education Management and Development (MEMD)
7.  Master of History (MAH)
8.  Master of Arts in Linguistics (MAL)
9.  Master of Laws (LLM)
10.  Master of Business Administration (MBA)
11.  Postgraduate Diploma in Finance (PGDF)
12.  Postgraduate Diploma in Accountancy (PGDA)

**Section B (ii): To be completed by 2<sup>nd</sup> referee**

The above named person is applying to undertake postgraduate studies at this University and has named you as a referee. The University would be grateful if you would supply information that would help us assess the candidate's suitability for the programme. **Whatever information you offer shall be treated in strict confidence.**

Name of Referee	.....
Contacts of the Second Referee	<p><b>Position:</b> _____</p> <p><b>Address:</b> _____</p> <p><b>Phone(s):</b> _____</p> <p><b>Email:</b> _____</p> <p><b>Signature/seal:</b> _____</p> <p><b>Date:</b> _____</p>



**Section C (ii). To be completed by 2<sup>nd</sup> referees**

**1. How long have you known the candidate?** (Check where appropriate)

- a. One year
- b. Two years
- c. Three years
- d. More than four years

**2. In what capacity have you known the candidate?** (Check where appropriate)

- a. Lecturer
- b. Head of Department
- c. Faculty Dean
- d. Professional Colleague

**3. Please evaluate the applicant with respect to each of the following attributes: -**

<b>Attribute</b>	<b>Excellent</b>	<b>Very Good</b>	<b>Good</b>	<b>Average</b>	<b>Poor</b>
<b>Academic Capacity</b>					
<b>Command of Spoken English</b>					
<b>English Writing Skills</b>					
<b>Resourcefulness</b>					

**4. What is your opinion of the candidate's suitability for the programme**

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